

19 April 2023

Dear Parent/Carer

Year 7 & 10 Progress Evening

Further to the letter sent on 31 March 2023, we would like to invite you to the Year 7 & 10 Progress Evening. This event will be held on **Tuesday 25 April from 4.30 - 6.30pm**. The event will take place in the academy and we are asking for your child to book an appointment with their teacher. We politely ask that you arrive at reception 5 minutes before your first appointment.

As there are a limited number of appointments for each teacher, please use your child's latest Praising Stars Report, which your child should have received in March, to identify which staff have requested an appointment with you. This information is shown in the final column of the report. All appointments can be recorded on the Parent's Evening sheet on page 172 of your child's school planner.

In order to maximise the number of appointments available to all Parents/Carers, if you make appointments, but then find you are unable to attend, please inform the teacher and cancel your appointments so they can be offered to other Parents/Carers.

Yours faithfully



Chris Palmer
Vice Principal