

6 May 2022

Dear Parent/Carer,

OGAT Student Reference Number: [SENT TO PARENT / CARER]

Welcome to Outwood Academy Acklam; we are delighted your child will be joining us in September. We appreciate that you, like us, want the best for your child. We look forward to working with you to develop an effective relationship, ensuring your child is successful and achieves their potential in all aspects of their secondary education.

IMPORTANT: Firstly, the main purpose of this letter is to ask you to complete the data collection google form, <https://forms.gle/Bnm59pwzDkV2EpKr5> this link can also be found on the 'Transition' section of the Academy's website. You will be asked your child's Student Reference Number which is listed above.

These forms are vital to ensure that your child has the best possible start with us and enables them to access all school services, including school dinners.

We understand that not all parents have access to a computer, tablet, smart phone or internet usage, therefore the data collection sheet is also attached for you to return to the Academy, instead of online.

You must complete this form no later than **Friday 8 July 2022**.

Transition Events

At this stage, I would like to draw your attention to our Y6 Parents Evening & Icebreaker and Transition Induction Days for new students.

The Y6 Parents Evening & Icebreaker will take place on **Tuesday 5 July 2022 at 5:00pm – 7:00pm**. It is important you attend this meeting so please make a note of this date. Students will also have the opportunity to experience an afternoon of enrichment subjects. This will give them a taster as to what types of enrichments will be on offer when they start in September. Activities may include sport/dance so please ensure your child brings a PE kit.

The Transition Induction days are **Wednesday 6 July** and **Thursday 7 July 2022**. Year 6 students will spend time with their peers and tutors, as well as experiencing exciting and engaging lessons throughout the Academy.

Lunch will be provided, free of charge. Students are also welcome to bring a packed lunch.

We ask that Students arrive at **8:00am via Gate I** which is located at the front of the Academy. This will be sign posted and staff will be on hand to assist you.

Year 6 students should make their own way to and from the Academy on Transition Induction Days, please make arrangements for your child to travel safely. Unfortunately the Academy does not run a bus service for students, however students who require these bus routes are covered by Stagecoach buses. Timetables are available on the Stagecoach website - www.stagecoachbus.com.

All Year 6 students will be dismissed from school at 2.00pm. Staff will be present to assist you.

Please be aware that there are 240 Year 6 students joining us for the transition days and we have very limited parking and drop off spaces available

Parents / Carers are welcome to make their way to the Ampitheatre where they can meet students, wait at the carpark or at the end of the Academy drive where students will be escorted to, or allow students to make their own way home. Students traveling home with a friend or sibling who already attends Outwood Academy Acklam, will be supervised whilst they wait until 2:30pm in the Theatre.

Attached is a form to help us with the running of the Transition days and for your Child's welfare. Please return this to the academy as soon as possible or contact our Reception on 01642 818200 who can take the information form you over the phone or email enquiries@acklam.outwood.com.

Our school address is as follows:

Outwood Academy Acklam
Hall Drive
Acklam
Middlesbrough
TS5 7JY

Please ensure you have discussed this with your child and they are aware of what they need to do at the end of the day.

During the coming weeks, some of our staff will be contacting primary schools to gather crucial information about your child's specific needs. This will facilitate a seamless transition into

Outwood Grange Academies Trust, a company limited by guarantee registered in England and Wales with company number 06995649.

Registered office address: Potovens Lane, Outwood, Wakefield, West Yorkshire WF1 2PF.

VAT number: 158 2720 04. Outwood Grange Academies Trust is an exempt charity.

A list of Directors' names is open to inspection at our registered office.

Year 7 and help us to make appropriate arrangements for those students with special educational needs and other additional needs.

Free School Meals

If you feel that your child is entitled to Free School Meals, please contact Middlesbrough Council to make an application using the link below or call **01642 726541**:

<https://www.middlesbrough.gov.uk/benefits-and-council-tax/free-school-meals>

Please note that you must make an application for all of your children who attend the Academy, therefore a new application must be made for your child who is joining us in September, even if they have siblings in another year group who also receive Free School meals.

Uniform

Outwood Academy Acklam provides your child's first school uniform bundle free of charge. A letter regarding the order of your child's uniform has already been sent to you. All new Y7 Uniform bundles must be ordered through the 'Girl / Boy' links on the letter. These links can also be found in the 'Transition' section of the Academy's website. Bundle orders must be made by Sunday 22 May 2022.

If you wish to purchase any additional items, you can do so directly through the Trutex online website, www.trutex.com. Please be aware we no longer sell uniform direct to parents from the Academy. I have included a price list for your information.

Also find attached a copy of the Outwood Grange Academies Trust Hardship Policy and Application Form which details financial help that may be available towards the cost of additional uniform. Once an application has been submitted to the Academy, a letter will be sent out confirming if it has been successful. Any successful applications will receive a code to be used online to access the discounted prices.

Photographs

During the transition days we may take photographs of your child engaged in different activities. These are for Academy use only. We would also love to add some of these photos to our Social Media pages, please note your consent for this on the form attached.

You can keep up with all the weekly news at our Academy through Twitter via @OutwoodAcklam and Facebook via @Outwood.acklam.

All of the information above, plus more can be found on the 'Transition' section of the Academy's website, www.acklam.outwood.com.

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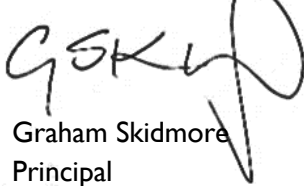
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We are very much looking forward to welcoming your child and want to ensure you and your child feel supported and prepared for the move to Outwood Academy Acklam. If you have any queries or concerns, are unable to access the school website or would like to discuss your child's additional needs, please don't hesitate to contact us at enquiries@acklam.outwood.com or on 01642 818200.

Yours sincerely



Graham Skidmore
Principal

Welcome New Year 7 Students!!

In order to partake in the smooth running of the Transition Induction days on **Wednesday 6 July** and **Thursday 7 July 2022** we ask that Parents and Carers complete the this form and return it to the Academy, email us at enquiries@acklam.outwood.com or call our reception on 01642 818200 to give this information over the phone: -

Child's Name:

Date of Birth:

Current Primary School:

Parent / Carer Name:

**How will your child be getting home on Wednesday 6 and Thursday 7 July 2022?
(Please Tick)**

Walking home on their own

Collection by an Adult

If Yes, Relationship to Child:

Leaving with a Sibling

If Yes, Name of Sibling and Year Group:

Does your child have any Dietary Requirements? (Please Tick)

Yes

No

If Yes, please confirm:

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Does your child have any allergies? (Please Tick)

Yes

No

If Yes, please confirm which allergies:

We love to take photos on our Transition Induction days which are for mostly for Academy use however we do love to show them off on our Social Media pages.

Do you give consent for your child's photo to be added to the Academy's Social Media? (Please Tick) The child will not be named.

Yes

No

We would like to take this opportunity to thank you for your ongoing cooperation during your child's transition period. We understand that this can be a scary and emotional time but we are here to help and support you in any way that we can!!